

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 17th October 2024 starting at 7:30pm in the Village Hall.

PRESENT:

Councillor	Helen Dawson (Chair)		
Councillors	Julie Barber	Kathryn Smith	Mark Walker
	Jason Boakes	David Wiseman	

In attendance: Ward Cllr. Hook and the Clerk (the latter attended via remote access technology).

1. **APOLOGIES.** Cllrs. Peers.

2. **DECLARATIONS OF PECUNIARY INTEREST:** None.

3. **PUBLIC PARTICIPATION**

No members of the public were in attendance.

4. **MINUTES OF THE MEETING OF THE PC HELD ON 19th SEPTEMBER 2024.**

It was **resolved** that the minutes of the meeting of the PC held on 19th September 2024, as amended be approved. The minutes were signed by Cllr. Dawson as the Chair of that meeting.

5. **PLANNING**

a. **Planning Applications Received**

- i. 24/01564/TCNOT - Eastfield Farm, Moor Lane - Notification under section 5 of The Electronic Communications Code (Conditions and Restrictions) Regulations 2003 for the upgrade of the existing base station.
This application had already been determined, the Local Planning Authority had raised no objections.
- ii. 24/01696/TCA - 107 Main Street - Fell 1no. Silver Birch (T3) and crown reduce to previous pollard points 2no. Silver Birch (T1 and T2) - trees in a conservation area.
The location of the trees was considered being in the back garden but in the opposite corner to the potting shed (allaying any fears that the shed might be damaged by the tree felling process). It was **resolved** to raise **No Objection** to this application but to request that one of the conditions of approval be that the applicant plants a replacement tree as soon as possible though not necessarily on the same site as the tree which they wanted to fell.
- iii. 24/01760/TCA - The Willows, 155 Main Street - Fell 1no. Ash - tree in a conservation area.
It was **resolved** to raise **No Objection** to this application but to request that one of the conditions of approval be that the applicant plants a replacement tree as soon as possible though not necessarily on the same site as the tree which they wanted to fell.
- iv. 24/01698/FUL - Tigh Beag, 9 Main Street - Single storey side and rear extension and alterations to fenestration including bifold doors to front elevation.
Due to the location of this property, it was unclear which was the front and which was the back. It was felt that this was a significant increase in property size on a small plot and there were concerns about the close proximity to the adjoining property. However, it was felt that it would be difficult to object as neighbouring properties had done similar extensions and the precedent had been set. It was noted that the manhole would have to be repositioned. It was **resolved** to raise **No Objection** to this application.

b. **Planning Decision Notices Received**

One planning decision notice had been received as follows;

- i. 24/01502/AGNOT – Merewood, Askham Bryan Lane - Erection of agricultural building.
The had been approved by the Local Planning Authority.

6. CRIME REPORT

There were no reported crimes in September. The stolen tools reported at the September meeting which at the time, were thought would appear on the September report (see page 171) had not appeared, possibly because this crime had not been reported.

7. REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported that a trial was being run in Bishopthorpe Parish of twenty miles a hour zones. There was a desire to extend this elsewhere. Some vehicle satellite navigation systems were registering the speed restriction in Askham Bryan as twenty miles a hour although this was not the case. Cllr. Hook suggested that the PC could push for a twenty miles a hour zone and that they should write to Kate to press for this. Askham Richard PC had pressed for a twenty miles an hour restriction as it was still thirty twenty miles an hour in their village and they had been fobbed off. There were questions about enforcement with the suggestion of sleeping policemen. There would be an agenda item at the November meeting to consider this further. Meanwhile, Cllr. Wiseman agreed to make enquiries to gauge how much interest there was in the Parish in having this restriction. The grass was still growing in the middle of Chapel Lane and there were concerns about drainage. Cllr. Walker reported that a lot of maintenance work had been done that day.

8. OTHER MATTERS.

8.1 Plans for the 2024 Christmas Event.

There was concern about the grant awarded by Ward members to fund the cost of the trail. The concerns were whether residents would consider this an inappropriate use of public money (at a time when people were relying on pensions credit or had lost their heating allowance) and whether the award of this grant might be publicised by City of York Council (CYC) in a way which might make this event less of a Parish event due to the influx of visitors from further afield. It was felt that the risks of either of the above were minimal. After the above fears were allayed, it was agreed that acceptance of the funding could go ahead. The award of the grant meant that the £300 budgeted from PC funds for this event was now no longer needed for this project and there would be an agenda item next time to consider repurposing this.

Then there was discussion about Councillor availability, in particular for the event on 1st December. Several Councillors would not be available. Cllr. Wiseman agreed to put out an appeal for help on the Village Good Eggs WhatsApp asking for help on the 30th. The next PC meeting would be on 21st November 2024 and it was agreed that there be an additional meeting to finalise arrangements. The tree would be put up on the Saturday and decorated and the tree lighting would take place in the middle of the event (running from 4pm to 6pm). Cllr. Walker would source a tube as agreed at a previous meeting.

8.2 Membership of the Natural Environment Committee.

It was noted that Lisa Marriott has stepped down from membership of the Natural Environment Committee.

8.3 Programme of reviewing Parish Council policies and documents - Standing Orders.

A copy of the Standing Orders had been circulated ahead of the meeting taking into account the changes suggested at the previous meeting. One further change was suggested, section 3.19.2 spoke about two members of the Council being authorised to process electronic payments and sign cheques. In setting up the interest access savings account, it had been necessary to upgrade the Clerk's access to that of full power signatory in order for him to act on behalf of the PC. It was felt that the wording of this section be suitably amended to take this into account.

9. FINANCE

9.1 Report of invoices to be paid

It was **resolved** that payment of the following invoices to be approved, all in favour.

- Clerk's Salary 01/09/2024 to 30/09/2024 plus deductions payable to HMRC
- Poppy Wreath for Remembrance Sunday - £19.99 + VAT + £4.50 delivery.

There was discussion about who would represent the PC at the Remembrance Day parade. Cllr. Smith was considered but it was agreed that Cllr. Wiseman's son would place the wreath.

9.2 Interest earning account.

It was noted that £6,500 had been transferred to the Instant Access interest earning account. The Clerk had since moved £50 back to the current account in order to ensure that money could be easily so transferred when needed. This had demonstrated that the process was straight-forward and the £50 was moved back to the Instant Access interest earning account a few days later.

10 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence had been circulated and the contents noted.

Item 756 was from CYC being an offer of free A4 "No Smoking" signs for children's play areas in the area covered by CYC. The signs would be fitted by CYC. As the deadline for acceptance of this offer had been 14th October 2024, the Clerk had replied under his delegated authority (after liaison with the Chair) to confirm acceptance of the offer.

11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

- It had been agreed that Cllr. Walker and Ward Cllr. Hook drive down Main Street and note any trees overhanging the public highway and footway which were less than the required clearance above the kerb of 5.2 metres. It was felt that it was unreasonable to expect people to maintain a clearance above the kerb of this height and it was agreed that this be reduced to 2½ metres.
- The Clerk had emailed the company who carried out the annual playground inspection to see if they offered a service to address the concerns they had raised, and if not, to see if they knew anyone who did. They had replied to say that they couldn't do such repairs themselves and provided a link to a website with a searchable database of companies who could do such work which could be searched by geographic area. Cllr. Dawson would sort out.

12 DATES OF FUTURE MEETINGS

The dates of the final meeting in 2024 was 21st November 2024.

The dates for forthcoming meetings in 2025 were;

16th January, 20th February 20th March, 17th April, 15th May (Annual), 19th June 17th July, 21st August 18th September, 16th October and 20th November.

All to be held at the Village Hall at 7:30pm

The meeting closed at 8:15pm.

Signed

21 November 2024